

## HOW TO REGISTER WITH RENTCAFÉ.COM FOR THE FIRST TIME

1. [Click Here](#) or, in a web browser, copy & paste the following URL:  
<https://www.rentcafe.com/residentservices/apartmentsforrent/propertyselect.aspx>

The **Resident Registration** page appears.

2. On the **Resident Registration** page, enter the Zip code or address of your property.

The screenshot shows the 'Resident Registration' page. It features a 'User Login' section at the top. Below it, the 'Resident Registration' section has two input fields: 'Enter Your Zip Code' (with '29577' entered) and 'Select Your Apartment Community' (with 'Property Name' entered). A 'SEARCH' button is next to each field. Below the search fields is a 'Search Results' section with two property listings. Each listing includes a 'KEYSTONE' logo, 'Bedrooms: 0 - 0', 'Baths: 0.0 - 0.00', and the address '4706 Oleander Drive, Myrtle Beach, SC 29577'. A green 'SELECT THIS PROPERTY' button is highlighted with a red circle in the first listing. Callouts provide instructions: 'Enter the Zip Code of your property.' points to the zip code field; '(Optional) Enter property name or address to narrow search results.' points to the property name field; 'Select your property.' points to the 'SELECT THIS PROPERTY' button; and 'Scroll Search Results.' points to the search results section.

RENTCafé searches for possible matches and returns results.

3. Locate your property and **click Select This Property.**

The **User Registration** page appears.

# HOW TO REGISTER WITH RENTCAFE.COM FOR THE FIRST TIME (CONTINUED)

## User Registration Page

**TENANT STATEMENT**

**Prepared For:**  
ABC Widget Company, Inc.  
Columbia Plaza  
123 Broadway St., Unit 112  
Myrtle Beach, SC 29577

Already a member? [Click here to login.](#)

### USER REGISTRATION

#### PERSONAL DETAILS

First Name\* **ABC Widget Company, Inc.**

Last Name\* **ABC Widget Company, Inc.**

Registration Code

OR

Phone Number

**Enter the complete name of the tenant, as it appears on statements you receive from Keystone Realty.**

**Enter the complete name of tenant, again.**

**If you don't have a registration code, enter the primary phone number on file for your property at Keystone Realty.**

#### ACCOUNT INFORMATION

Email\*

Password\*   
Weak Medium Strong

Confirm Password\*

Security Question\* **What was your first pet's name? ▼**

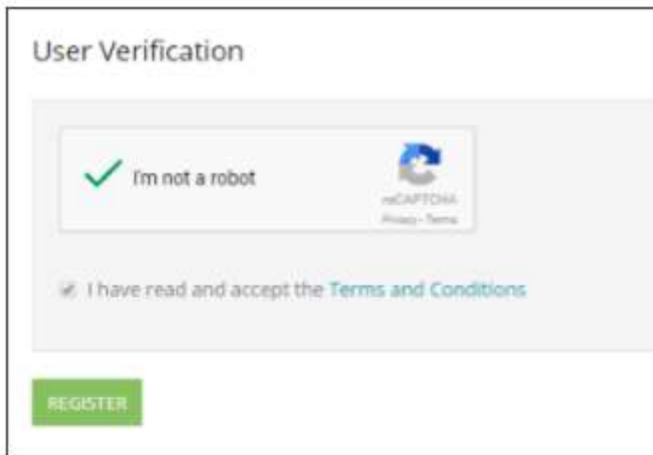
Security Answer\*

**Enter the email address you provided to Keystone Realty for your property.**

**Create a password, confirm the password, and answer the Security Question.**

4. SCROLL DOWN TO THE **USER VERIFICATION** BOX.

## **HOW TO REGISTER WITH RENTCAFE.COM FOR THE FIRST TIME (CONTINUED)**



User Verification

I'm not a robot

reCAPTCHA  
Privacy - Terms

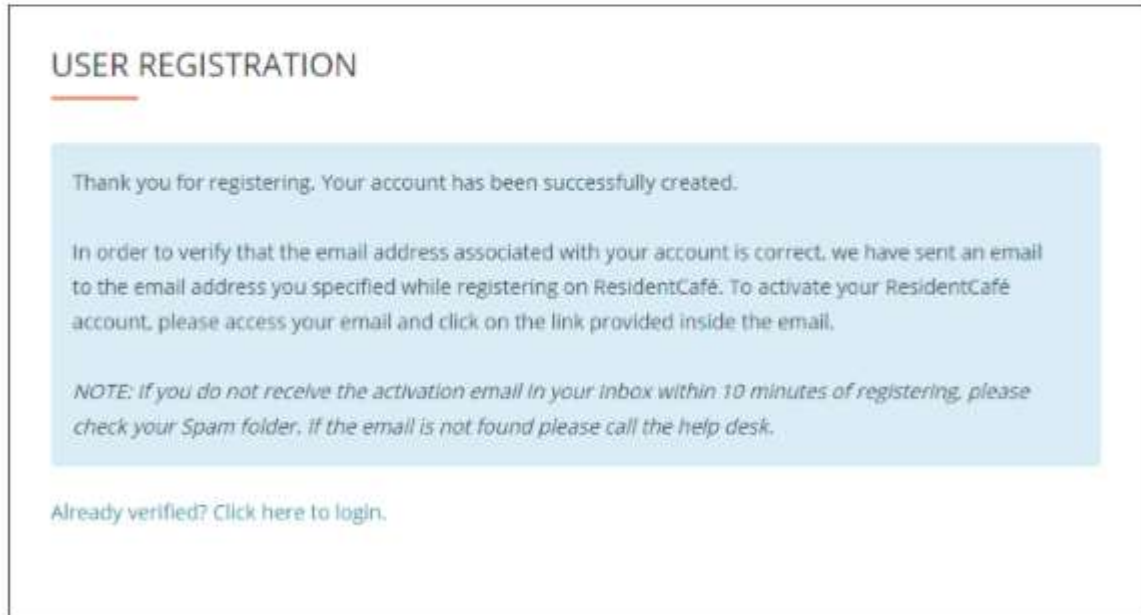
I have read and accept the [Terms and Conditions](#)

REGISTER

Select **I'm not a robot**.

Select the check box for **Terms and Conditions**. (Another page appears, where you click **Accept**.)

Click **Register**. A confirmation message appears.



**USER REGISTRATION**

Thank you for registering. Your account has been successfully created.

In order to verify that the email address associated with your account is correct, we have sent an email to the email address you specified while registering on ResidentCafé. To activate your ResidentCafé account, please access your email and click on the link provided inside the email.

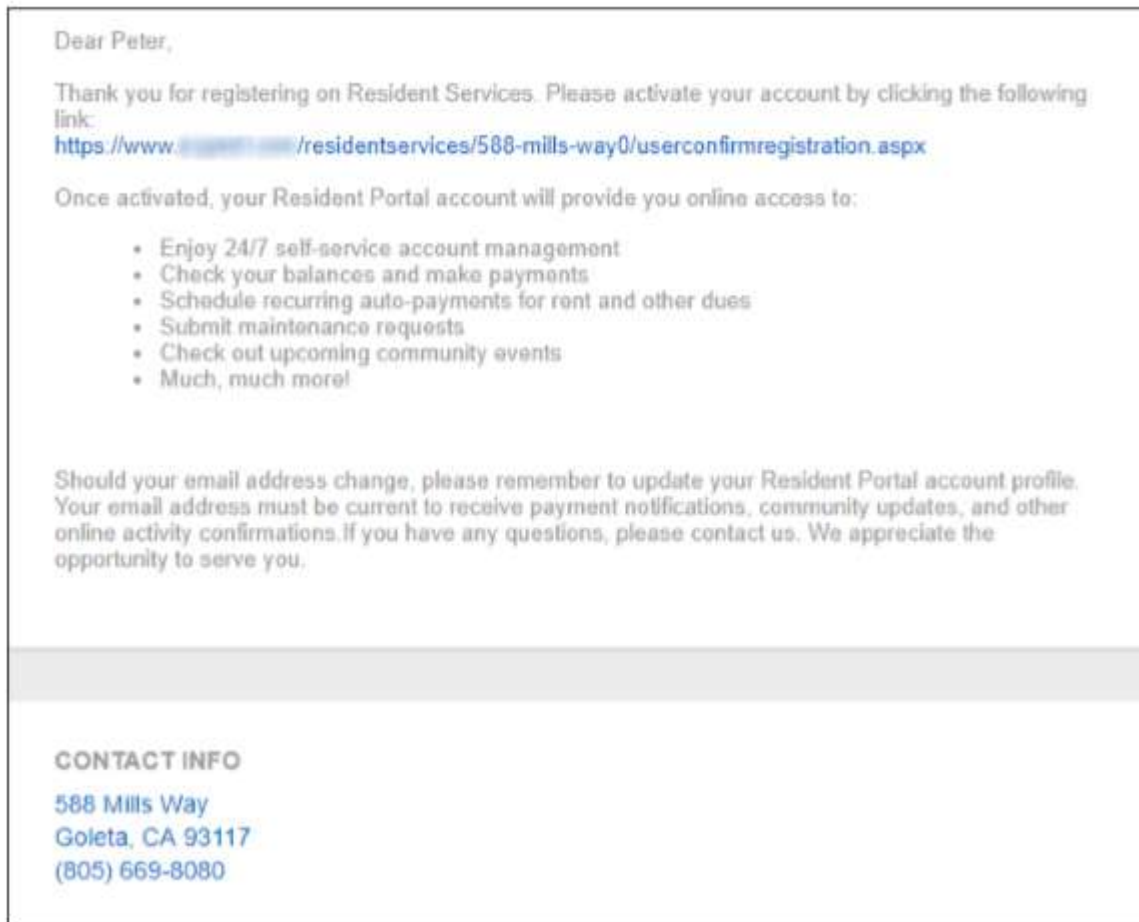
*NOTE: If you do not receive the activation email in your inbox within 10 minutes of registering, please check your Spam folder. If the email is not found please call the help desk.*

Already verified? [Click here to login.](#)

### **Activating Your Account**

The next step is to activate your account. Check your email. There should be a message from RENTCafé.

## HOW TO REGISTER WITH RENTCAFE.COM FOR THE FIRST TIME (CONTINUED)



Click the link in the email. The RENTCafé login screen appears.



Log In to [RentCafe.com](http://RentCafe.com) with your Email Address and Password anytime to schedule automatic rent payments or to request maintenance.

The RentCafe mobile smart phone app is available at the Apple Store and at the Google Play Store for Android. Use the same email and password to sign in to your mobile app.